

Application Instructions

Instructions: New England Law | Boston

Admissions Requirements

- Law degree or equivalent from a university or law school outside the United States
- Minimum score on the Test of English as a Foreign Language (TOEFL) of 250 on the computer-based test or 100 on the Internet-based test

Application Deadline

Please send your completed application form, application fee, and all supporting materials to New England Law | Boston by the [application deadline](#).

Checklist

The following must be included with your application:

- Completed application form
- Nonrefundable application fee of \$100 USD
- Personal statement
- 1 letter of recommendation
- Transcript and transcript analysis from your law school (see below)
- TOEFL (if needed)
- Statement of financial proof (if needed)

Application Requirements

Application Form

Please complete and file your application form by the deadline. It is recommended that you submit your application materials online through the Law School Admissions Council (LSAC) website.

We will notify you when your application has been received. If applying electronically, the LSAC will send you confirmation that your application has been submitted. Do not send an additional application by mail if you are applying electronically.

Application Fee

\$100 (US), nonrefundable

Personal Statement

Each applicant must submit a personal statement as part of the admissions process. Because the Admissions Committee does not conduct personal interviews, this law school requirement is the applicant's opportunity to address committee members. The statement should emphasize particular aspects of your background, suitability for admission, or the basis of your interest in our LLM Program. Applicants may address personal characteristics and circumstances; strengths; work experiences; extracurricular activities; ethnic, economic, and educational background; or any other topic that will help the committee evaluate you.

Letter of Recommendation

Each applicant must submit one letter of recommendation.

Faxed or photocopied recommendation letters are not accepted. There are two options for submitting letters of recommendation:

1. New England Law | Boston recommends that your letters be submitted through the LSAC Letter of Recommendation Service. Letters submitted through the service are copied and sent to New England Law with a CAS report. (These reports are updated weekly.)
2. New England Law accepts letters submitted directly to the school. The envelope must be sealed with the recommender's signature written over the seal.

Transcript and Transcript Analysis

An official transcript from the law school or university that granted, or is granting, your law degree must be submitted along with your completed application form and all other required documents. If your law degree is from an institution outside the United States or Canada, it must be certified as the equivalent of a US law degree. We recommend that applicants register with [LSAC's LLM Credential Assembly Service](#). For a fee, the LSAC will collect, authenticate, and distribute a student's university records and TOEFL score, if required. The LSAC service serves only to authenticate non-United States or non-Canadian credentials that are needed in addition to a completed admission application.

TOEFL

If your first language is not English or if you did not earn a law degree at an institution where the primary language of instruction is English, you must take the Test of English as a Foreign Language (TOEFL) and receive a minimum score of 100 on the Internet-based test or 250 on the computer-based test.

[TOEFL](#), PO Box 6151, Princeton, NJ 08541, Telephone 609-771-7100.

Statement of Financial Proof

If you enter the United States as an international student, U.S. immigration authorities require that you demonstrate you have sufficient funds for your travel to and from the United States and for tuition and living expenses while you attend school. If your application for admission is accepted, you will have to provide detailed financial documentation to obtain immigration authorization. You must include a statement of financial proof with your application. See application for more details.

Visa Information

New England Law | Boston offers assistance with the visa process. Entry requirements and visa information are available at:

- [Visa Information for International Applicants](#)
- [United States Immigration and Customs Enforcement website](#)

Biographical

Prefix _____

First name _____

Middle name _____

Last name _____

Suffix _____

Previous (other) name _____

Preferred first name _____

Date of birth _____

Place of birth: City _____

Place of birth: Country _____

Place of birth: State/Province _____

Gender _____

Social security number _____

LSAC account number _____

Demographics

Citizenship

Citizenship

Non-Resident Alien

US Citizen

US Permanent Resident

Country of citizenship _____

Visa type _____

Visa/SEVIS number _____

Permanent resident number _____

Permanent city _____

Permanent state/province _____

Permanent country _____

Native language _____

Ethnicity

Are you Hispanic or Latino?

Yes

No

If you selected 'Yes' to the above question, select an ethnicity.

Hispanic/Latino

Demographics continued

What is your race? Select one or more races to indicate what you consider yourself to be.

Aboriginal or Torres Strait Islander Australian

Aboriginal/Torres Strait Isl. Australian

American Indian or Alaska Native

American Indian/Alaskan Native

Asian

Asian

Black or African American

Black/African American

Canadian Aboriginal

Canadian Aboriginal

Caucasian/White

Caucasian/White

Native Hawaiian or Other Pacific Islander

Native Hawaiian/Other Pacific Islander

Puerto Rican

Puerto Rican

Consent

Decline to respond

Tribal Affiliation

Tribal affiliation or village name _____

Enrollment number (enrolled members only) _____

Contact Information

Current Address

Country _____

Street address--line 1 _____

Street address--line 2 _____

Street address--line 3 _____

City _____

State/province _____

Zip/postal code _____

Current mailing address good until date _____

Day phone _____

Evening phone _____

Permanent Address

Country _____

Street address--line 1 _____

Street address--line 2 _____

Street address--line 3 _____

City _____

State/province _____

Zip/postal code _____

Permanent mailing address good until date _____

Day phone _____

Evening phone _____

Other Contact Information

Primary e-mail address _____

Secondary e-mail address _____

Permanent e-mail address _____

Mobile phone _____

New England Law | Boston can send text messages to my mobile phone.

Yes

No

Language

Which languages are you fluent in?

Language continued

Is English the primary instructional language at the institution from which you received your law degree?

____ Yes

____ No

Standardized Testing

TOEFL

Test Date

Test Score

_____	_____
_____	_____
_____	_____

Please review five statements below and select the statement which describes your English language proficiency.

____ My native language is English and my legal education at the university level was conducted in English in an English-speaking country.

____ Within the period of five years prior to the date of this application, I have been a full-time student for at least one year in a university legal academic program conducted entirely in English in one of the following countries: the United States, the United Kingdom, Ireland, Australia, New Zealand, Canada (English medium universities) or South Africa (English medium universities).

____ My native language is not English, but my legal education at the university level was conducted entirely in English in one of the following countries: India, Pakistan, the Philippines, Hong Kong or Singapore, and I have attached a statement from an official at my university verifying that English was the medium of instruction.

____ I have taken or will take the TOEFL and have arranged to have my scores sent through the LSAC LLM Credential Assembly Service.

____ I have taken or will take the IELTS and have arranged to have an official IELTS score report sent directly to the Law School.

Education

List ALL educational institutions attended.

Institution type ____ High School ____ Undergraduate ____ Graduate ____ Law ____ Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Education continued

Institution type High School Undergraduate Graduate Law Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Institution type High School Undergraduate Graduate Law Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Institution type High School Undergraduate Graduate Law Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Have you ever attended any law school?

Yes

No

Education continued

Did you leave the law school under less than good standing?

Yes

No

If you did not leave the law school in good standing, explain the circumstances.

Has your education in college, university, or professional school been interrupted for one term or more for any reason?

Yes

No

If your education was interrupted, explain the circumstances.

List the academic honors, awards, or other recognitions you have received and explain the reason(s) upon which awards were made.

Describe, as fully as possible, the grading and honor system used in the academic institutions where you pursued your first degree in law and any graduate law studies.

Bar Admission

List the states and/or countries, dates of admittance, and the current status (active/inactive) to practice law.

Country _____

Date of Admittance _____

State or Province _____

Current Status Active Inactive

Bar Admission continued

Country _____ Date of Admittance _____

State or Province _____ Current Status Active Inactive

Country _____ Date of Admittance _____

State or Province _____ Current Status Active Inactive

Country _____ Date of Admittance _____

State or Province _____ Current Status Active Inactive

If you are not a member of the bar in any state/country, when do you plan to sit for a bar examination and in which state/country?

Planned bar exam date _____

Country _____

State or Province _____

If you are not qualified to practice law, have you completed all of the academic (university level) legal education requirements necessary to take the bar examination?

Yes

No

If you have answered 'No' to the above question, when do you expect to complete the legal education requirements?

Employment

List all employment including internships.

Employment type Full-time Part-time Internship Unpaid Internship

Employer _____

Position _____ Country _____

Hours per week _____ State/Province _____

Start date _____ City _____

End date _____

Reason for leaving _____

Employment continued

Employment type Full-time Part-time Internship Unpaid Internship

Employer _____

Position _____ Country _____

Hours per week _____ State/Province _____

Start date _____ City _____

End date _____

Reason for leaving _____

Employment type Full-time Part-time Internship Unpaid Internship

Employer _____

Position _____ Country _____

Hours per week _____ State/Province _____

Start date _____ City _____

End date _____

Reason for leaving _____

Employment type Full-time Part-time Internship Unpaid Internship

Employer _____

Position _____ Country _____

Hours per week _____ State/Province _____

Start date _____ City _____

End date _____

Reason for leaving _____

Total number of months full-time work experience.

List your extracurricular, community, or other activities in the order of their importance to you. Give a brief description of your involvement, including any special responsibilities or leadership positions held.

Character and Fitness

Qualifications for Admission to the Bar

In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners. Bar examiners may require information similar to that requested in the last two questions in this section and considerable additional information as part of their character review as a prerequisite to taking the bar examination. The fullest possible disclosure to the bar is recommended. Admission to or graduation from law school does not guarantee a registrant that he/she will be eligible to sit for a bar examination and/or be admitted to the practice of law.

Have you ever been placed on warning, probation, suspended, or dismissed from any educational institution, including law school, either for academic or disciplinary reasons? If yes, submit an explanation as an attachment.

Yes

No

Have you ever been a) convicted of a felony for which the conviction has not been vacated or expunged or b) convicted of a misdemeanor for which you were sentenced to imprisonment and for which the conviction has not been vacated or expunged or c) convicted of a misdemeanor within the past five years, for which the conviction has not been vacated or expunged, excluding however a first conviction for drunkenness, simple assault, speeding, minor traffic violations, affray, or disturbance of the peace? Note: Some states' bars require disclosure of much fuller information relating to criminal proceedings, including information that was subsequently expunged or sealed. If yes, submit an attachment describing the nature of the conviction, the circumstances involved, the sentence imposed, and the court in which the case was heard.

Yes

No

Have you ever been a party on either side in a civil action or proceeding involving a claim of fraud, conversion, breach of fiduciary duty, professional malpractice or other wrongful conduct? If yes, submit an explanation as an attachment.

Yes

No

Law School Interest

What prompted you to apply to this law school?

Internet

ABA

Law School

LSAC

Other

Faculty/Alumni/Professional

Admissions recruiter

Alumni

Faculty/acquaintance

Law school faculty member

Legal professional

Prelaw advisor

Relative

University/college faculty member

Law School Interest continued

Publications

- Law school publication
- LSAC Official Guide to ABA Law Schools
- Other advertisement
- Princeton Review
- US News & World Report

Recruiting Events

- Campus event
- Current student
- International forum
- Law school direct mail/e-mail
- Law school fair
- LSAC Forum

If you attended any events mentioned in the Recruiting Events section, please list them below:

Have you previously applied to this law school?

- Yes
- No

If you applied previously, what year was the application for? _____

Were you offered admission?

- Yes
- No

Are you applying, or have you applied, to other law schools? If so, please list them.

Are you applying to any other LLM schools?

- Yes
- No

Family

Next of Kin/Emergency Contact

Salutation _____

First (given) name _____

Middle name/initial _____

Last (family) name _____

Relationship to applicant _____

Telephone (include area code) _____

Country _____

Street address--line 1 _____

Street address--line 2 _____

Street address--line 3 _____

City _____

State/province _____

Zip/postal code _____

If you have any close relatives who have been students at this university, please provide the following information.

Relative 1

____ Law school ____ University

First (given) name _____

Middle name/initial _____

Last (family) name _____

Relationship to applicant _____

School attended _____

Start date (month/year) _____

End date (month/year) _____

Degree awarded _____

Relative 2

____ Law school ____ University

First (given) name _____

Middle name/initial _____

Last (family) name _____

Relationship to applicant _____

School attended _____

Start date (month/year) _____

End date (month/year) _____

Degree awarded _____

Parent/Guardian - 1

____ Choose not to answer

____ Deceased

First (given) name _____

Middle name/initial _____

Last (family) name _____

Occupation _____

Highest level of education _____

E-mail address _____

Country _____

Street address--line 1 _____

Street address--line 2 _____

Street address--line 3 _____

City _____

State/province _____

Zip/postal code _____

Family continued

Parent/Guardian - 2

Choose not to answer

Deceased

First (given) name _____

Middle name/initial _____

Last (family) name _____

Occupation _____

Highest level of education _____

E-mail address _____

Country _____

Street address--line 1 _____

Street address--line 2 _____

Street address--line 3 _____

City _____

State/province _____

Zip/postal code _____

Signature

I certify that the information provided herein is complete and accurate. I agree to update the answers to questions asked in this application form until the first day of classes, such that the answers remain fully complete and accurate. If I am granted admission and enroll, I agree to comply with all the rules and regulations of New England Law | Boston.

I acknowledge the above statement.

SIGNATURE OF APPLICANT:

DATE:

It is the policy of New England Law | Boston to provide equality of opportunity in legal education for all applicants for admission, enrolled students, and graduates, without discrimination on the basis of race, color, religion, national or ethnic origin, sex, gender (including identity and expression), age, handicap or disability, or sexual orientation. The law school complies with all applicable federal, state, and local nondiscrimination laws, including Title IX. Please contact the Director of Student Services at 154 Stuart Street, Boston, MA 02116 (617-422-7401), with any inquiries regarding the nondiscrimination policy.